

Sevenoaks Camera Club

Affiliated to The Photographic Alliance of Great Britain through The Kent County Photographic Association

Committee Meeting MINUTES

Thursday 11th January 2018 : 8pm

Brian Tabor's House

	Topic	Discussion
1	Apologies and those present. Minutes of previous meeting and matters arising	<p>Present : Brian Tabor, Susan Wilkinson, Mike Robinson, Derek Medhurst, Lynda Atkinson, Barbara Coleyshaw, Peter Dillon, Derek Griffin Apologies : Roy Smart (Robin Daly - role now taken by Peter Dillon)</p> <p>There were no outstanding matters from the previous meeting apart from those discussed below and Brian has still to find out about District Council grants. The minutes were approved unanimously and signed. Derek M will put them on the website. <i>(Done 12th Jan)</i></p>
2	Information or progress to report	<p>Our Christmas Social was cancelled because of the weather, but we had a longer break with food during the Challenge competition (because only three teams completed). The laptop was recovered in working order so no replacement is needed. Peter has bought an external hard drive and Derek G is in the process of backing up the laptop. This includes Mike finding the details of a programme to retrieve any software and license keys that may be in the laptop. We have the restoration keys for DiCentra and Lightroom already. The hard drive will then be stored separately from the laptop. Peter bought a new light to illuminate print stands and this was successfully used on 8th January. It was decided that Peter will buy a stand to put it on and be reimbursed the total cost of £68 for stand and light by Mike. It is a rechargeable light so Peter will recharge it before meetings. A slight backwards move of the front row of chairs may be needed to give the judge more space so he is not throwing his shadow on the prints.</p>
3	Insurance	<p>Our insurance payment and subscription to the KCPA is due at the end of January. Our KCPA subscription is £58 plus one pound per member. The number of members was 61 in December, so the total to pay the KCPA is £ 119. The Public Liability Insurance is through the PAGB, though paid to the KCPA, and comes in bands for different membership numbers. We fall in the 56 - 75 band so our Public Liability Insurance will be £58.51 for £5 million cover. We discussed the asset list assembled by Roger Lee to decide on property insurance. It was decided that with a £100 excess we will only insure two items. Mike will double check the conditions of the insurance and will then pay the KCPA and include with the property insurance, details of the two items to be insured. <i>(Done by end Jan)</i> Other items on the property list include : The old digital projector which the committee agreed could be sold to the WI for £25 (presently stored by DG). The Gretag Macbeth calibrator which Terry Lee has. Brian will send a message to all members to tell them that it is available if they want it. <i>(Done 12th Jan)</i> The old 35mm projector - we should check that it is still in the cupboard. If so Brian will see if he can sell it on e-bay. The trophies are of low value and not to be insured, but Susan will photograph them when they come back to her this year for the record. She will send the photographs to Mike.</p>
4	Membership	<p>Lynda and Mike agreed on a figure of 61 paid up members to December 2017. There were 7 uncertain - members who had not rejoined. If necessary, members who do not rejoin will be reminded that they cannot enter competitions.</p>

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5	Retaining members	<p>The number of participants in various activities such as the Challenge have been low this year. The committee had a general discussion on why we were losing members and what we could do to retain new joiners.</p> <p>Meetings :</p> <p>There was agreement that a slightly longer tea and coffee time is useful for making newish members feel welcome. Slightly longer announcements time could be helpful, though Brian's splitting of announcements so they are not all at the beginning is good.</p> <p>Taking more time is not possible on a PDI competition night.</p> <p>It was agreed that third Mondays will not be booked next season.</p> <p>If the first half of the prints for competition could be left up on print stands over the break this would be good so that people could get a closer look at the prints. To decide whether this would fit in the Hall and not lead to problems when the prints have to go up again for marking, Mike, Derek G. and Peter agreed to trial it for the next print competition, 5th Feb.</p> <p>Derek M. or Lynda will notify the committee if they know a new member is coming to give a better chance that they will be welcomed in.</p> <p>Activities Outside Meetings :</p> <p>Two new members enjoyed photographing the Shoreham carol service with Mike and Roger, so outside activities can work.</p> <p>With third Mondays free, we could try to arrange either pub evenings or coffee mornings occasionally. (Coffee mornings could be good for parents with children at school as well as the retired)</p> <p>Other activities such as walkabouts or workshops like Derek G. tried to organise have been poorly taken up. We decided to send or give a questionnaire to new members to ask them what they would like. This must be done fairly soon, but we need to think out the questions carefully first. Mike could investigate Survey Monkey, or Susan could do it on paper. Susan will think out some questions (<i>done 13th Jan</i>) and circulate them to the committee for comment. We could follow this up at the AGM, or act sooner if we can, depending on what is suggested.</p> <p><i>Mike circulated a Survey Monkey questionnaire to all members on 25th January - members will have two weeks to complete it and it will be re-sent before the end date, as well as members being reminded at meetings.</i></p>
6	Committee member replacements	<p>Roy and Barbara need replacements as External Competition Secretary and Programme Secretary. Derek Griffin has taken over the position of Vice-Chairman and Peter Dillon has taken over from Robin as Print Secretary, both subject to confirmation at the AGM.</p> <p>Members of the committee agreed to speak to a couple of possible recruits to sound out their willingness to help, perhaps just to come to committee meetings to start with. They could also help Derek G. with his PDI Secretary job, now that Peter has a full role of his own.</p>
7	Richard Walton	<p>Richard Walton will not be giving his talk on 16th April. Barbara has got Paul Dunmall to replace him. He will give a talk called 'Interactive Critic'. Twenty people will be asked to submit PDIs and he will give a critique, then the photographer will get a chance to reply.</p>
8	A.O.B.	<ol style="list-style-type: none"> 1. Data protection will need to be tightened up with new legislation coming into force later this year. We may need to password protect our membership list and get positive assent from people for using their data. This may need a tweak to the membership form. Derek Medhurst will research this and report back. 2. Brian confirmed the Exhibition dates : Set up is Tuesday 12th June and the exhibition opens on Wednesday 13th. It closes on Saturday 30th June at 2pm, and is taken down the same afternoon. The private view cannot be on 14th as the room is booked. <i>(Brian has confirmed the Private View on Thursday 21st June.)</i>

It was agreed that the next committee meeting will be in February when Brian is back from Myanmar.

The meeting closed after 10.15.

Signed :

Date :